



**PROCLAMATION**  
**CHILD ABUSE PREVENTION MONTH**  
**April 2019**



WHEREAS, on behalf of the children in Cascade County, we are pleased to join with the Exchange Club of Great Falls, the Child Advocacy Center, the YWCA, Victim Witness, the Kiwanis Club of Great Falls, the Child Abuse Prevention Committee, the Dandelion Foundation, the Police Protective Association and Alliance for Youth in recognizing April 1-30, 2019 as CHILD ABUSE PREVENTION MONTH in Cascade County, Montana. The Great Falls College-MSU is sponsoring a week of "No More Violence" from April 1st-April 5th, spotlighting the issues of child abuse and domestic violence and the damage it does to all of our community.

WHEREAS, child abuse is among our community's most serious societal issues, affecting all families in spite of age, race, gender, religion and economic status.

WHEREAS, our community's children need strong, healthy families that can provide for their physical, emotional and developmental needs. By recognizing and building on existing strengths within families and our community, we can support families by providing resources promoting a safe, loving environment for their children.

WHEREAS, setting this month aside offers advocates of child abuse prevention an opportunity to enlighten the public and policy makers about the effectiveness of community education and involvement.

WHEREAS, the Exchange Club of Great Falls, the Child Advocacy Center, the YWCA, Victim Witness, the Kiwanis Club of Great Falls, the Child Abuse Prevention Committee, the Dandelion Foundation, the Police Protective Association and Alliance for Youth as advocates of child abuse prevention, will display "Pinwheels for Prevention" and metal silhouettes of children at the Great Falls College-MSU, Great Falls Central Catholic High School and the Cascade County Courthouse as a reminder that not all children have safe, forever homes in which they can thrive.

WHEREAS, child abuse prevention is an investment in the future we all must share.

NOW, THEREFORE, WE THE BOARD OF COUNTY COMMISSIONERS OF CASCADE COUNTY, do hereby proclaim April 1-30, 2019, as CHILD ABUSE PREVENTION MONTH.

BOARD OF COUNTY COMMISSIONERS  
CASCADE COUNTY, MONTANA

Joe Briggs  
*Chairman*

James L. Larson  
*Commissioner*

Jane Weber  
*Commissioner*

# March 25, 2019 - March 31, 2019

March 2019						
Su	Mo	Tu	We	Th	Fr	Sa
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31						

April 2019						
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28	29	30				

## Monday, March 25

- 9:00am - 10:30am C4MH Finance Meeting - Jane (C4MH Building) - Weber, Jane
- 10:30am - 12:30pm Center for Mental Health Meeting - Jane (C4MH) - Weber, Jane
- 12:00pm - 1:30pm MACo Legislative call - Joe - Briggs, Joe
- 12:00pm - 1:00pm Conference Call with Ellen Seivert - Jane (Tax Appeal Room #116) - Baker, Kyler
- 1:00pm - 3:00pm Disability Panel Conference Call - Jane (Jane's Office) - Weber, Jane
- 4:00pm - 5:30pm NHA Board Meeting - Jane (Civic Center) - Weber, Jane

## Tuesday, March 26

- 9:30am - 10:30am Commission Meeting - All (Commission Chambers) - Fogerty, Bonnie
- 1:00pm - 3:00pm ADC Inspection with Sandy Johnson & Captain K. - Joe (Adult Detention Center) - Fogerty, Bonnie
- 3:30pm - 4:30pm DUI Taskforce Meeting - Jim (Gret Falls Pre-Release Center) - Fogerty, Bonnie
- 4:30pm - 5:30pm Library Board Meeting - Jane (GF Library) - Weber, Jane
- 5:30pm - 7:00pm CASA-CAN Open House - ALL (Courthouse (1st Floor)) - Baker, Kyler

## Wednesday, March 27

- 7:00am - 9:00am Chamber of Commerce board of Directors meeting - Joe (Chamber office) - Briggs, Joe
- 9:30am - 11:30am Exit Interview with Auditor - ALL, Rina Fontana Moore, Diane Brien, Clayton Johnson (Commission Chambers) - Baker, Kyler
- 11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe (Holiday Inn) - Briggs, Joe
- 12:00pm - 1:30pm Gateway Board of Directors Meeting - Jane (Gateway Office) - Fogerty, Bonnie
- 12:30pm - 1:30pm ExpoPark Advisory Board Meeting - Joe (ExpoPark Paddock Club) - Fogerty, Bonnie
- 2:00pm - 3:00pm CHCC Updates with Trista Besich - All (Commission Chambers) - Fogerty, Bonnie

## Thursday, March 28

- 8:30am - 9:30am BO/Grant Updates with Mary Embleton - All (Tax Appeal Room #116) - Fogerty, Bonnie
- 9:00am - 10:30am Zoning Board of Adjustment Meeting (Commission Chambers) - Fogerty, Bonnie
- 4:00pm - 5:30pm The History Museum Board - Jane (The History Museum) - Weber, Jane
- 5:30pm - 8:30pm Fire Within Event - Jane (Country Club) - Weber, Jane

## Friday, March 29

## Saturday, March 30

## Sunday, March 31

# April 1, 2019 - April 7, 2019

April 2019						
Su	Mo	Tu	We	Th	Fr	Sa
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May 2019						
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## Monday, April 1

- ☐ 12:00am MACRS 39th Annual Conference - All (Best Western Heritage Inn) - Fogerty, Bonnie
- ☐ 9:00am - 10:00am Staff Meeting - All (Commission Meeting) - Fogerty, Bonnie
- ☐ 11:00am - 12:00pm Conference Call on River Fund - Jane (Jane's office) - Weber, Jane
- ☐ 12:00pm - 1:30pm MACo Legislative call - Joe - Briggs, Joe
- ☐ 12:00pm - 1:00pm Copy: Confero Meeting - Jim - (Holiday Inn) - Larson, James
- ☐ 2:00pm - 4:00pm MTDA Executive Committee Meeting - Joe (Chamber Video Conference Room) - Briggs, Joe
- ☐ 3:00pm - 5:00pm Cascade County Mental Health Local Advisory Council Meeting - JANE (C4MH) - Weber, Jane
- ☐ 3:00pm - 5:00pm MTDA Executive Committee Meeting - Joe (Chamber Video Conference Room) - Briggs, Joe

## Tuesday, April 2

- ☐ MACRS 39th Annual Conference - All (Best Western Heritage Inn) - Fogerty, Bonnie
- ☐ 8:00am - 9:00am MACRS Conference - Joe (Welcome) (Best Western Heritage Inn) - Fogerty, Bonnie
- ☐ 8:00am - 9:00am Radio - STARadio - Jane (STARadio studio) - Weber, Jane
- ☐ 10:00am - 11:00am Copy: IT Updates - All (Commission Chambers) - Fogerty, Bonnie
- ☐ 10:00am - 11:00am IT Updates - All (Commission Chambers) - Fogerty, Bonnie
- ☐ 11:00am - 1:00pm MAC Executive Committee - Joe (Chamber) - Briggs, Joe
- ☐ 6:00pm - 7:30pm Tractor Supply Customer Appreciation Dinner - All (Heritage Inn) - Baker, Kyler

## Wednesday, April 3

- ☐ MACRS 39th Annual Conference - All (Best Western Heritage Inn) - Fogerty, Bonnie
- ☐ 7:00am - 8:30am Central MT Radio - Jane (Rainbow Hotel)
- ☐ 11:30am - 1:30pm Board of Health Meeting - Jane (CCHD) - Weber, Jane
- ☐ 11:45am - 1:45pm Optimist Club of GF - Weekly appointment for Joe (Holiday Inn) - Briggs, Joe
- ☐ 2:00pm - 3:00pm Work Session - All (Commission Chambers) - Fogerty, Bonnie
- ☐ 3:00pm - 4:30pm TAG Meeting - Jane (Black Eagle Community Center) - Weber, Jane
- ☐ 6:00pm - 7:30pm No More Violence Week - Digital Predators - Presenter: Sheriff Slaughter (Heritage Hall - Great Falls College MSU) - Baker, Kyler

## Thursday, April 4

- ☐ 12:00am MACRS 39th Annual Conference - All (Best Western Heritage Inn) - Fogerty, Bonnie
- ☐ 8:00am - 10:00am GFDA Board Meeting - Jane (Heritage Hall) - Weber, Jane
- ☐ 8:00am - 10:00am GFDA Board Meeting - Joe (GF College - Heritage Hall) - Briggs, Joe
- ☐ 11:30am - 5:00pm Attorney General's Public Safety Advisory Council Meeting - Joe (Capitol Rm 472) - Briggs, Joe
- ☐ 1:00pm - 2:00pm NACO T&T Conference Call - Joe (Joe's Office)

## Friday, April 5

- ☐ 5:30pm - 7:30pm 4-H The Green Tie Affair - ALL (Heritage Inn)

## Saturday, April 6

## Sunday, April 7

**TREASURER'S MONTHLY REPORT-BANK BALANCES, INVESTMENTS, REVENUES AND DISBURSEMENTS****February 28, 2019****BANK BALANCES:**

US BANK MASTER ACCOUNT  
TOTAL

**STATEMENTS**

\$ 5,641,818.01  
\$5,641,818.01

**INVESTMENTS:**

MT Board of Investments - Short Term  
Investment Pool (STIP)  
TOTAL

\$29,134,210.03  
\$29,134,210.03

**GRAND TOTAL**

\$34,776,028.04

**OTHER BANK BALANCES:**

CLERK OF COURT RESTITUTION  
SHERIFF'S COMMISSARY  
SHERIFF'S CIVIL  
SHERIFF'S EVIDENCE  
JUSTICE COURT OLD TRUST  
JUSTICE COURT NEW TRUST

**STATEMENTS**

\$ 13,626.11  
\$ 12,821.68  
\$ 6,003.17  
\$ 49,924.93  
\$ 1,358.59  
\$ 9,872.83

**TOTAL**

\$ 93,607.31

**RECEIPTS:**

MOTOR VEHICLE  
PROPERTY TAX  
REVENUE RECEIPTS

\$ 728,645.78  
\$ 482,342.57  
\$ 2,660,985.91

**TOTAL**

\$3,871,974.26

**DISBURSEMENTS: Made in the current month.**

MONTANA MOTOR VEHICLE DIVISION  
MONTANA DEPT. OF REVENUE  
CITY OF GREAT FALLS  
GREAT FALLS PUBLIC SCHOOLS  
MISC. REMITTANCES

\$ 511,860.60  
\$ 134,342.74  
\$ 186,827.80  
\$ 129,995.17  
\$ 13,550.78

**TOTAL**

\$ 976,577.09



AGENDA # \_\_\_\_\_ DATE \_\_\_\_\_

## **AGENDA REPORT**

Prepared for the  
**CASCADE COUNTY COMMISSION**

**ITEM Approved checks issued since 02/23/2019**

**PRESENTED BY: Cascade County Clerk & Recorder/Auditor**

**The Board of County Commissioners has approved invoices and accounts payable checks # 293224 through #293386 totaling \$815,348.65 and EFT #9101111 through #9101121 totaling \$ 319,906.48 for an A/P total of \$1,135,255.13 dated 02/25/19 thru 03/01/2019.**

**In addition, payroll checks #93667 through #93738 were issued totaling \$ 43,849.72 and EFT's 5226737 through 5227581 were made totaling \$ 902,152.92 for a payroll total of \$ 946,002.64 for the month of February 2019.**

A listing of all paid warrants is available in the Cascade County Commissioners Office.

**AGENDA #** \_\_\_\_\_

**DATE** \_\_\_\_\_

## **AGENDA REPORT**

**Prepared for the**

**CASCADE COUNTY COMMISSION**

**ITEM Approved checks issued since 03/02/2019**

**PRESENTED BY: Cascade County Clerk & Recorder/Auditor**

**The Board of County Commissioners has approved invoices and accounts payable checks # 293387 through #293548 totaling \$428,620.37 and EFT's #91011122 through 9101123 totaling \$18,955.14 for an A/P total of \$447,615.51 dated 03/04/19 thru 03/08/19.**

A listing of all paid checks is available in the Cascade County Commissioners Office.

<b>CASCADE COUNTY WORK SESSION MINUTES</b>
<b>COMMISSION CHAMBERS COURTHOUSE ANNEX</b>
<b>March 20, 2019 – 2:00 P.M.</b>

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at cascadedcountymt.gov and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). <b>Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment.</b> This written record is in draft form until officially approved on March 26, 2019.		COMMISSION MINUTES JOURNAL # 59
<b>Board of Cascade County Commissioners:</b> Chairman Joe Briggs, Commissioner James L. Larson, Commissioner Jane Weber		
<b>Staff Present:</b> Carey Ann Haight – Deputy County Attorney, Jeff Mora – Human Resource Director, Jo-Viviane Jones – CCHD, Rose Malisani and Jerica Seilstad – MSU Extension, Diane Brien – Accounting, Shanna Bulik-Chism – JDC Administrator, Mary Embleton – Budget Officer, Sandor Hopkins – Planner, Sean Higginbotham – IT Director, Bonnie Fogerty - Commission and Kyler Baker – Deputy Clerk and Recorder		
<b>Public Members Present:</b> Trista Besich – Alluvion Health and Jenn Rowell – The Electric		
<b>Commissioner Weber opened the work session meeting at 2:00 pm</b>		
<b>Proclamation:</b> <i>Child Abuse Prevention Month (April 1-30, 2019) “Pinwheels for Prevention”</i> 00:08		
<b>Consent Agenda Items:</b>	<b>Department:</b>	
<b>Compensation Board Appointment:</b> (1) Vacancy Applicant: Ted Lewis Term Expiration: June 30, 2021	Commission 00:53	
<b>Resolution 19-19:</b> Budget Appropriation increasing funds for the Solid Waste Recycling Program. Total Amount: \$8,500.00	Clerk & Recorder 01:24	
<b>Resolution 19-20:</b> Budget Appropriation increasing funds for the Bridge and Road Safety Accountability (BaRSAA) program for FY2019. Total Amount: \$157,792.00	Public Works 02:26	
<b>Resolution 19-21:</b> Prosecutorial Assistance in the matter of case MC 18-08-02. (Ref: Resolution 18-85, R0365142)	County Attorney 06:32	
<b>Contract 19-30:</b> Memorandum of Understanding between the Cascade County Sheriff’s Office and the Cascade County Regional Youth Services Center for fingerprinting and/or photographing youth offenders. Effective upon signing.	JDC 07:12	
<b>Contract 19-31:</b> Agreement Assigning Contracts between Cascade County and Community Health Care Center, Inc. dba/ Alluvion Health. Cascade County will relinquish its interest and future claims to Grant #H80CS00566 as of December 31, 2018 to enable the Community Health Care Center dba/ Alluvion Health to move forward as a stand-alone entity.	County Attorney 08:33	
<b>Contract 19-33:</b> Lease Agreement between Great Falls School District No. 1&A and Cascade County Effective: September 1, 2019 – June 30, 2022. Cost: \$25,947.54 Annually (\$2,162.30/monthly)	MSU Extension 10:32	
<b>City-County Health Department</b>		
<b>Contract 19-32:</b> Professional Service Agreement between CCHD and Great Falls Child and Family Services Division DPHHS. Effective: July 1, 2018 – June 30, 2019. Cost: \$90.00/per child served/per month based on the monthly caseload report.	CCHD 11:45	

**AGENDA ITEM #1 12:51**

4601 River Drive North Storage Building for Lease or Rent Application *Initiated by: Ken Weinheimer*

**ADDED ITEMS:**

**Adjournment:** Commissioner Briggs closed the work session meeting at 2:16 p.m.

March 26, 2019

**Agenda Action Report**  
prepared for the  
**Cascade County Commission**

**ITEM:** Compensation Board

**PRESENTED BY:** Commission

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**Compensation Board**

**Applicant**

**Vote for 1**

**Term Expires: June 30, 2021**

**(3 Year Term)**

☐ Ted Lewis

March 26, 2019

Resolution #19-19

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Budget Appropriation increasing funds for the Solid Waste Recycling program.

**INITIATED AND PRESENTED BY:** Rina Fontana Moore, Clerk and Recorder

**ACTION REQUESTED:** Approval of Resolution #19-19

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**BACKGROUND:**

The purpose of this resolution is to amend the budget for the Solid Waste Recycling program. Due to unanticipated increase in utilization of the recycling services provided by the County and performed by Pacific Steel and Recycling, additional budget authority is needed in the amount of \$8,500 for the remainder of FY2019. The increase is offset by unrecognized revenues already received from Miscellaneous Revenues from the increased recycling activity plus revenues from penalties and interest from delinquent Solid Waste assessments totaling \$8,500.

**RECOMMENDATION:** Approval of Resolution #19-19.

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:**

Mister Chairman, I move that the Commission **APPROVE** Resolution #19-19 increasing the appropriation for the Solid Waste Recycling program in Fund #5410 in the amount of \$8,500 and increasing the Miscellaneous revenue budget by \$2,850 plus the Penalty and Interest revenue budget by \$5,650 totaling \$8,500.

**MOTION TO DISAPPROVE:**

Mister Chairman, I move that the Commission **DISAPPROVE** Resolution #19-19 increasing the appropriation for the Solid Waste Recycling program in Fund #5410 in the amount of \$8,500 and increasing the Miscellaneous revenue budget by \$2,850 plus the Penalty and Interest revenue budget by \$5,650 totaling \$8,500.

March 26, 2019

Resolution #19-20

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Budget Appropriation increasing funds for the  
Bridge and Road Safety and Accountability  
(BaRSAA) Program FY2019.  
Project: Sun Prairie Village

**INITIATED AND PRESENTED BY:** Ian Payton, Deputy Public Works Director

**ACTION REQUESTED:** Approval of Resolution #19-20

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**BACKGROUND:**

The purpose of this resolution is to amend the budget for the Bridge and Road Safety and Accountability (BaRSAA) program, also known as the "New" Gas Tax funding from the State of Montana in the amount of \$157,791.17 which is the fiscal year 2019 allocation for Cascade County.

The Sun Prairie Village Project including but not limited to Cleveland Drive, Eisenhower Avenue, Buchanan Street, 1<sup>st</sup> Street E, 1<sup>st</sup> Street W, Quincy Court and Adams Boulevard preventative maintenance overlay, width and crown preservation treatments, seal & cover was described in Resolution #19-17, R0367871 adopted on March 12, 2019 by the Board of County Commissioners. We are anticipating approval of the project and request for Cascade County's allocation by the State of Montana in the near future.

**RECOMMENDATION:** Approval of Resolution #19-20.

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:**

Mr. Chair, I move that the Commission **APPROVE** Resolution #19-20 increasing the appropriation for the BaRSAA program in Fund #2821 in the amount of \$157,792 and increasing the revenue budget by the same amount.

**MOTION TO DISAPPROVE:**

Mr. Chair, I move that the Commission **DISAPPROVE** Resolution #19-20 increasing the appropriation for the BaRSAA program in Fund #2821 in the amount of \$157,792 and increasing the revenue budget by the same amount.

March 26, 2019

Resolution #19-21

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Prosecutorial Assistance  
**INITIATED AND PRESENTED BY:** Carey Ann Haight, Deputy County Attorney  
**ACTION REQUESTED:** Approval of Resolution #19-21

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**BACKGROUND:**

The Cascade County Attorney is in need of assistance with regard to a potential criminal matter under case MC 18-08-02. Investigation of the matter has concluded and prosecutorial review for potential charges is warranted. However, the Cascade County Attorney's Office has a conflict of interest which prevents it from acting in this instance.

The Cascade County Attorney's Office, pursuant to MCA § 44-4-111, typically refers conflict criminal matters to the training coordinator for county attorneys and the bureau chief of Prosecution Services Bureau (together with the deputies within said bureau) act as special counsel on request of the county attorney. In this instance, the Prosecution Services Bureau has declined to handle the case. Mont. Code Ann. § 7-4-2401 (1) authorizes the County Attorney to appoint as many deputies or assistants as may be necessary for the faithful and prompt discharge of the duties of the office. The City Attorney's Office has agreed, after consultation, to accept appointment with regard to this matter.

Cascade County will bear costs associated with the prosecution, but not attorney fees.

**RECOMMENDATION:** Approval of Resolution #19-21

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:**

Mr. Chair, I move that the Commission **APPROVE** Resolution #19-21 authorizing the appointment of a special prosecutor from the Great Falls City Attorney's Office in the matter of MC 18-08-02.

**MOTION TO DISAPPROVE:**

Mr. Chair, I move that the Commission **DISAPPROVE** Resolution #19-21 authorizing the appointment of a special prosecutor from the Great Falls City Attorney's Office in the matter of MC 18-08-02.



March 26, 2019

Resolution #19-22

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Budget Appropriation moving funds from the Expo Grandstands Capital Building Fund 4125 to the Montana Expo Park Fund 5750 for the Grandstands and Paddock Club Replacement Project.

**INITIATED AND PRESENTED BY:** Mary K. Embleton, Budget Officer

**ACTION REQUESTED:** Approval of Resolution #19-22

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**BACKGROUND:**

The purpose of this resolution is to amend the budgets for the Expo Grandstands Capital Building Fund #4125 and the Montana Expo Park Fund #5750. The Commission created the Expo Grandstands Capital Building Fund on April 10, 2018 for the purpose of accounting for the replacement of the grandstands and Paddock Club buildings separately from the other activities at the Expo Park. The Commission has now determined it to be in the best interest of Cascade County to move all activity out of Fund #4125 and account for the project in the Montana Expo Park Fund #5750 for fiscal year 2019. Therefore, a budget amendment is necessary to eliminate the revenue budget authority of \$3,467,722 and the expenditure budget authority of \$3,389,506 from Fund #4125. Concurrently, this budget amendment included increasing the revenue budget authority of \$1,467,722 and the expenditure budget authority of \$1,389,506 in fund #5750 in order to transfer the project from one fund to the other. The difference of \$2,000,000 in both revenues and expenditures is the Inter-cap Loan proceeds receipted into the Montana Expo Park Fund #5750 for the Grandstands replacement project.

**RECOMMENDATION:** Approval of Resolution #19-22.

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:**

Mr. Chair, I move that the Commission **APPROVE** Resolution #19-22 eliminating the appropriation for the Expo Grandstands Capital Building Fund #4125 in the amount of \$3,389,506 and the revenue appropriation in the amount of \$3,467,722 and concurrently increasing the appropriation for Montana Expo Park Fund #5750 in the amount of \$1,389,506 and the revenue appropriation in the amount of \$1,467,722.

**MOTION TO DISAPPROVE:**

Mr. Chair, I move that the Commission **DISAPPROVE** Resolution #19-22 eliminating the appropriation for the Expo Grandstands Capital Building Fund #4125 in the amount of \$3,389,506 and the revenue appropriation in the amount of \$3,467,722 and concurrently increasing the appropriation for Montana Expo Park Fund #5750 in the amount of \$1,389,506 and the revenue appropriation in the amount of \$1,467,722.

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Amendment to a Joint Resolution Adopting the  
Interlocal Agreement for Division of the 2018  
Byrne Justice Assistance Grant (JAG) Program  
Award

**INITIATED & PRESENTED BY:** Cory Reeves, Undersheriff  
Mary Embleton, Budget Grants Office

**ACTION REQUESTED:** Approval of Resolution #19-23

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**BACKGROUND:**

On or about October, 2018 the City of Great Falls submitted a project request to the Byrne Justice Assistance Grant (JAG) Program for funding to be split between the Great Falls Police Department for Evidence Drying Cabinets and the Cascade County Sheriff's Office for Forensic Body Worn Camera Equipment. Upon notice of the award, the City and County commission executed County Resolution No. 18-75 which further defined, by Interlocal Agreement the grant funding split for use as specified in the grant request.

With the election of a new Sheriff, the Sheriff's Administration has elected to forego the acquisition of body camera equipment in lieu of acquiring a WatchGuard Server. Great Falls Police Captain Jeff contacted JAG Program seeking approval for Cascade County to utilize the awarded funds for the WatchGuard Server and received GAN approval on March 6, 2019, for 2018-DJ-BX-0018 for GAN Number 004. The Amendment before the County Commission for action modifies Resolution 18-75 to reflect acquisition of the WatchGuard Server instead of the body cameras. This amendment does not change the grant time-line nor does it have any additional financial commitments or considerations.

Following County Commission approval, the City of Great Falls will be presented with the amendment for consideration and approval.

**RECOMMENDATION:** Approve of Resolution #19-23.

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:**

Mr. Chair, I move that the Commission **APPROVE** Resolution #19-23 Amendment to a Joint Resolution Adopting the Interlocal Agreement for Division of the 2018 Byrne Justice Assistance Grant (JAG) Program Award

**MOTION TO DISAPPROVE:**

Mr. Chair, I move that the Commission **DISAPPROVE** Resolution #19-23 Amendment to a Joint Resolution Adopting the Interlocal Agreement for Division of the 2018 Byrne Justice Assistance Grant (JAG) Program Award

# **Agenda Action Report**

## *Prepared for the*

## **Cascade County Commission**

**ITEM:** Memorandum of Understanding between the Cascade County Sheriff and the Cascade County Regional Youth Services Center for fingerprinting and/or photographing youth offenders

**INITIATED & PRESENTED BY:** Shanna Bulik-Chism, JDC Administrator  
Undersheriff Cory Reeves  
Captain Keith Kaululaau

**ACTION REQUESTED:** Approval of Contract #19-30

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### **BACKGROUND:**

Undersheriff Cory Reeves contacted Shanna Bulik-Chism on January 8, 2019, following an incident where a juvenile offender charged with a felony was brought to the Adult Detention Center to be fingerprinted. Because state law requires that juveniles be sight and sound removed from adult offenders, there is tremendous disruption to the staff at the Adult Detention Center in having to "clear the decks" whenever a youth is brought in. In exploring the feasibility of establishing a booking process for youth at the Juvenile Detention Center, staff discovered that it would be possible under an MOU with the Sheriff's Office, for the Juvenile Detention Center to be set up to conduct youth fingerprinting and photographing on behalf of the Sheriff's Office.

Staff consulted with the State regarding the MOU. Whitney Zehm, Auditor & Trainer with the Criminal Records and Identification Services Section of the Division of Criminal Investigation of the Montana Department of Justice (and her supervisor) provided approval of the MOU on March 5, 2018. She has further committed on behalf of the DOJ to come to Great Falls and provide training when the Livescan equipment for performing the fingerprinting is delivered. Additionally, she has indicated that they will also be available to help out when questions arise.

Staff also consulted with the Montana Department of Corrections and received approval from Ira Eakin, Senior Counsel with the DOC. DOC is a third-party beneficiary of the MOU, and they have represented that the MOU covers everything DOC needs in the way of fingerprinting and processing.

**RECOMMENDATION:** Approval of Contract 19-30.

### **TWO MOTIONS PROVIDED FOR CONSIDERATION:**

#### **MOTION TO APPROVE:**

Mr. Chair, I move that the Commission **APPROVE** Contract #19-30, a Memorandum of Understanding between the Cascade County Sheriff and the Cascade County Regional Youth Services Center for fingerprinting and/or photographing youth offenders.

#### **MOTION TO DISAPPROVE:**

Mr. Chair, I move that the Commission **DISAPPROVE** Contract #19-30, a Memorandum of Understanding between the Cascade County Sheriff and the Cascade County Regional Youth Services Center for fingerprinting and/or photographing youth offenders.

March 26, 2019

Contract #19-31

**Agenda Action Report**  
*prepared for the*  
**Cascade County Commission**

<b>ITEM</b>	<b>Contract 19-31: AGREEMENT ASSIGNING CONTRACTS</b>
<b>INITIATED BY</b>	<b>Cascade County Attorney's Office</b>
<b>PRESENTED BY</b>	<b>Carey Ann Haight, Deputy County Attorney</b>
<b>ACTION REQUESTED</b>	<b>Approval of Contract #19-31</b>

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**BACKGROUND:**

Cascade County relinquished its interest and future claims to Grant No. H80CS00566 as of December 31, 2018, so as to enable the Community Health Care Center, Inc. to move forward as a stand-alone entity. With legal separation of the entities, it is necessary for Cascade County to assign the contracts and various agreements which the Clinic was performing under Cascade County so that the duties under the agreement can be performed by the Community Health Care Center, Inc. in a representative capacity for Cascade County, until such contracts expire. This assignment agreement empowers the Community Health Care Center, Inc. with regard to all of the contracts, agreements, and like documents which Cascade County entered into on behalf of the Community Health Care Center, Inc. prior to January 1, 2019.

**RECOMMENDATION:** That the Commissioners approve and sign Contract #19-31, the AGREEMENT ASSIGNING CONTRACTS.

Two motions are provided for consideration:

**MOTION TO APPROVE:** Mr. Chair, I move that the Board of Cascade County Commissioners **APPROVE** Contract #19-31, the AGREEMENT ASSIGNING CONTRACTS.

**MOTION TO DISAPPROVE:** Mr. Chair, I move that the Board of Cascade County Commissioners **DISAPPROVE** Contract #19-31, the AGREEMENT ASSIGNING CONTRACTS.

March 26, 2018

Contract #19-33

**Agenda Action Report**  
*prepared for the*  
**Cascade County Commission**

<b>ITEM</b>	<b>Contract #19-33: Lease Agreement Between Great Falls School District No. 1 &amp; A and Cascade County</b>
<b>INITIATED BY</b>	<b>Cascade County Extension Services</b>
<b>PRESENTED BY</b>	<b>Rose Malisani, Extension</b>
<b>ACTION REQUESTED</b>	<b>Approval of Contract #19-33</b>

---

**BACKGROUND:**

Cascade County Extension Services has had a lease relationship with the Great Falls School District, utilizing the north wing in the District owned facility known as GREAT FALLS EARLY LEARNING FAMILY CENTER ('ELF'), located at 3300 Third Street NE, Great Falls, Montana. The existing lease agreement is subject to terminate on or about August 31, 2019. Accordingly, the parties have re-negotiated the terms of the Lease, which will commence on September 1, 2019 and end June 30, 2022. The Annual lease fee is \$26,300 and is payable in monthly installments \$2,191.66.

**RECOMMENDATION:** That the Commissioners approve and sign Contract #19-33, the **Lease Agreement Between Great Falls School District No. 1 & A and Cascade County.**

Two motions are provided for consideration:

**MOTION TO APPROVE:** Mr. Chair, I move that the Board of Cascade County Commissioners **APPROVE** Contract #19-33, the **Lease Agreement Between Great Falls School District No. 1 & A and Cascade County.**

**MOTION TO DISAPPROVE:** Mr. Chair, I move that the Board of Cascade County Commissioners **DISAPPROVE** Contract #19-33, the **Lease Agreement Between Great Falls School District No. 1 & A and Cascade County.**

March 26, 2019

Contract #19-34

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Memorandum of Understanding Between  
Cascade County and Teamsters Local Union #2

**INITIATED AND PRESENTED BY:** Carey Ann Haight, Deputy County Attorney

**ACTION REQUESTED:** Approval of Contract #19-34

---

**BACKGROUND:**

The IT Department has been approached with opportunities to utilize interns and/or apprentices. Cascade County and the Teamsters Local Union #2 have entered into a Collective Bargaining Agreement (CBA) effective July 1, 2017 through June 30, 2021. The attached Memorandum of Understanding clarifies the parties' positions with regard to such short term/temporary workers in the IT Department. Specifically, such short term/temporary individuals will not be utilized to supplant work which would otherwise be performed by full-time employees of Cascade County's IT Department and further, that such short term/temporary workers are not subject to the current CBA.

**RECOMMENDATION:** Approval of Contract #19-34

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:**

Mr. Chair, I move that the Commission **APPROVE** Contract #19-34 a Memorandum of Understanding Between Cascade County and Teamsters Local Union #2.

**MOTION TO DISAPPROVE:**

Mr. Chair, I move that the Commission **DISAPPROVE** Contract #19-34 a Memorandum of Understanding Between Cascade County and Teamsters Local Union #2.

March 26, 2019

Contract #19-32

**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

**ITEM:** Contract #19-32  
Professional Services Agreement  
Cascade City-County Health Department  
Great Falls Child and Family Services Division

**INITIATED AND PRESENTED BY:** Trista Besich, CEO Alluvion Health

**ACTION REQUESTED:** Approval of Contract #19-32

---

**BACKGROUND:**

The purpose of this agreement is to clarify the roles and responsibilities of CFSD and the County in assuring the provision of services outlined in Cascade City-County Health Department's "Cascade Foster Child Health Program" (CFCHP). The County desires to enter into a mutual agreement with CFSD for services desired in return for the compensation stated.

**TERM:** July 1, 2018, through June 30, 2019

**AMOUNT:** \$90.00 per child served per month based on the monthly caseload report.

**RECOMMENDATION:** Approval of Contract #19-32

**TWO MOTIONS PROVIDED FOR CONSIDERATION:**

**MOTION TO APPROVE:** Mr. Chair, I move that the Commission **APPROVE** Contract #19-32, Professional Services Agreement – Cascade City-County Health Department and Great Falls Child and Family Services Division.

**MOTION TO DISAPPROVE:** Mr. Chair, I move that the Commission **DISAPPROVE** Contract #19-32, Professional Services Agreement – Cascade City-County Health Department and Great Falls Child and Family Services Division.



**Agenda Action Report**  
*Prepared for the*  
**Cascade County Commission**

<b>ITEM</b>	<b>Staff Report for 4601 River Drive North Storage Building for Lease or Rent Application</b>
<b>INITIATED BY</b>	<b>Ken Weinheimer</b>
<b>SUBJECT</b>	<b>Block 1 Lot 3 of Henke Tracts Minor Subdivision, Section 4, Township 20N, Range 4E</b>
<b>EXISTING ZONING</b>	<b>Heavy Industrial</b>
<b>ACTION REQUESTED</b>	<b>Approval of Buildings for Lease or Rent Application</b>
<b>PURPOSE</b>	<b>Construction of 1 building housing a total of 64 mini storage units</b>
<b>RECOMMENDATION</b>	<b>Approval of 4601 River Drive North Storage Buildings for Lease or Rent Application</b>
<b>PRESENTED BY</b>	<b>Sandor Hopkins, Planner</b>

---

**RECOMMENDATION:** Cascade County Staff, after reviewing the Buildings for Lease or Rent Application, have found that this application meets the requirements of Cascade County Zoning, and Buildings for Lease or Rent regulations and recommends approval of the proposal.

**TWO MOTIONS PROVIDED FOR CONSIDERATION**

**MOTION TO APPROVE:**

Mister Chair, I move the Cascade County Commission, after consideration of the Staff Report, that the one (1) proposed building for Lease or Rent housing a total of sixty-four (64) units on Block 1 Lot 3 of Henke Tracts Minor Subdivision, Section 04, Township 20 North, Range 4 East, PMM, Cascade County MT, be approved subject to the following conditions:

1. The applicant must obtain any other required Federal, State or County permits and comply with the regulations associated with any other permits; and
2. The principal use of a rented or leased space shall be restricted to storage and shall not include processing, refining, transfer or distribution of any commercial material or product; and
3. Storage of flammable or explosive liquids, solids, or gases shall not be permitted; and
4. Applicant obtain approach permit for this use from the Montana

- Department of Transportation; and
5. Applicant obtain Location/Conformance Permit for the proposed development; and
6. Applicant rewrite Certificate of Subdivision Approval (COSA) to obtain compliance with Department of Environmental Quality.

**MOTION TO DISAPPROVE:**

Mister Chair, I move that the Cascade County Commission, after consideration of the Staff Report, that the one (1) proposed building for Lease or Rent housing a total of sixty-four (64) units on Block 1 Lot 3 of Henke Tracts Minor Subdivision, Section 04, Township 20 North, Range 4 East, PMM, Cascade County MT, be denied.

**STAFF REPORT FOR**  
**MOUNTAINSIDE MINI STORAGE**  
**BUILDINGS FOR LEASE OR RENT APPLICATION**

**BACKGROUND:**

The 2013 Montana Legislative Session passed Senate Bill 324 to regulate Buildings for Lease or Rent (BLR). Some of Montana's counties felt developers and land owners were attempting to skirt subdivision regulations when they developed projects meant for leasing or renting buildings. BLR regulations are an attempt to ensure all of Montana's counties regulate these buildings. Cascade County established their own set of BLR regulations on November 12, 2013 with Resolution No 13-93, passed with a unanimous supermajority by the Board of Commissioners.

The Applicant's proposed one (1) building housing a total of sixty-four (64) storage units is permitted under the BLR regulations. The property currently hosts 4 other storage buildings, and office, and is zoned Heavy Industrial (I2). A building is defined in § 76-8-101(1), MCA, a structure or a unit of a structure with a roof supported by columns or walls for the permanent or temporary housing or enclosure of persons or property or for the operation of a business. Any proposed storage development with more than thirty (30) units must be approved by the Cascade County Commission.

**SPECIAL INFORMATION:**

1. The lot will be accessed by an existing approach from the Montana Department of Transportation controlled River Drive North, no new access will be required, however a new permit will need to be obtained that is associated with the current owner.
2. The proposed storage units will receive law enforcement services from the Cascade County Sheriff's Office and fire protection services from the Black Eagle Volunteer Fire Department. Proximity to services provided by the City of Great Falls may mean that the Great Falls Police Department or Great Falls Fire Department may be the first on scene.
3. This new development will have one (1) building constructed with 64 storage units. The proposed building will not require water or wastewater facilities.
4. Storage will be contained inside all storage units, outside storage of recreation vehicles, boats, or motor vehicles will require installation of shielding or sight obscuring materials.
5. Sanitary restrictions placed on the parcel by the Henke Tracts Minor Subdivision will require review by the Department of Environmental Quality (DEQ) for stormwater compliance.

**RECOMMENDATION:** Cascade County Staff, after reviewing the Buildings for Lease or Rent Application, have found that this application meets the requirements of Cascade County Zoning, and Buildings for Lease or Rent regulations and recommends approval of the proposal.

**TWO MOTIONS PROVIDED FOR CONSIDERATION**

**MOTION TO APPROVE:**

March 26, 2019

**4601 River Drive North Storage Unit  
Buildings for Lease or Rent Application**

Mister Chair, I move the Cascade County Commission, after consideration of the Staff Report, that the one (1) proposed building for Lease or Rent housing a total of sixty-four (64) units on Block 1 Lot 3 of Henke Tracts Minor Subdivision, Section 04, Township 20 North, Range 4 East, PMM, Cascade County MT, be approved subject to the following conditions:

1. The applicant must obtain any other required Federal, State or County permits and comply with the regulations associated with any other permits; and
2. The principal use of a rented or leased space shall be restricted to storage and shall not include processing, refining, transfer or distribution of any commercial material or product; and
3. Storage of flammable or explosive liquids, solids, or gases shall not be permitted; and
4. Applicant obtain approach permit for this use from the Montana Department of Transportation; and
5. Landscaping requirements shall be in accordance with § 8.18 of the Cascade County Zoning Regulations; and
6. Applicant obtain Location/Conformance Permit for the proposed development; and
7. Applicant rewrite Certificate of Subdivision Approval (COSA) to obtain compliance with Department of Environmental Quality.

**MOTION TO DISAPPROVE:**

Mister Chair, I move that the Cascade County Commission, after consideration of the Staff Report, that the one (1) proposed building for Lease or Rent housing a total of sixty-four (64) units on Block 1 Lot 3 of Henke Tracts Minor Subdivision, Section 04, Township 20 North, Range 4 East, PMM, Cascade County MT, be denied.

**ATTACHMENTS:** Buildings for Lease or Rent Application  
Site Plan  
A Subdivision Plat of Henke Tracts Minor  
Vicinity Map  
Commissioner's Approval Form

Cc: Ken Weinheimer, Aspen Air, LLC



## Buildings for Lease or Rent Application

Cascade County Public Works Department  
Planning Division  
121 4<sup>th</sup> St No, STE 2H/I, Great Falls MT 59401  
Phone: 406-454-6905 Fax: 406-454-6919

\$400.00 Non Refundable Application Fee Required

Payment: Check (#) \_\_\_\_\_ Cash \_\_\_\_\_

### OFFICE USE ONLY

Date Application Received: \_\_\_\_\_

Type of Development: \_\_\_\_\_

Name of Owner/Applicant: ASPEN AIR, LLC Phone: 406-868-3939

Mailing Address: 309 AIRPORT ROAD City: HAMILTON State: MT Zip: 59840

Proposed Development: Mini Storage Unit

Legal Description: NORTHEAST ¼ NORTHEAST ¼ of Section 04 Township 20 Range 04

Geo-Code: 02-3016-04-1-02-23-0000 Parcel: 0002615200

### 1. Application Requirements:

- A. A copy of the deed or other legal description of the real property.
- B. Evidence of the landowner's title and interest in the land for which the application is being made.
- C. A site plan showing:
  - i. North arrow and scale bar (minimum scale of 1:20);
  - ii. Property boundaries;
  - iii. Existing and proposed onsite and adjacent offsite streets, roads, and easements that will serve the proposal;
  - iv. Existing and proposed access to the subject property;
  - v. Pertinent geographic features of the subject property, including any significant topographical features and designated floodplain;
  - vi. Location of existing and proposed water, wastewater and solid waste facilities serving the subject property;
  - vii. The location of existing and proposed buildings or structures on the subject property.

- D. A detailed narrative of existing and proposed buildings and their location on the subject property, including the uses proposed for each and the approximate floor area and ground coverage of each building.
- E. A detailed narrative of the proposed water, wastewater, and solid waste disposal facilities intended to serve the buildings for lease or rent.
- F. A detailed narrative of the emergency medical, fire, and law enforcement services proposed to serve the buildings for lease or rent.
- G. A detailed narrative describing the existing and proposed access to and from the site, as well as the onsite circulation providing access to the existing and proposed buildings for lease or rent.
- H. A detailed narrative assessing the potential significant impacts on the surrounding physical environment or human population as a result of the proposed building for lease or rent, including a description of any proposed mitigation measures to avoid or minimize impacts anticipated.

## 2. Review Process

- A. Upon receipt of an application along with all applicable fees, the administrator shall, within ten (10) working days, determine whether the application is complete and notify the applicant in writing.
- B. If the application is incomplete, the administrator shall identify, in writing, any missing materials or insufficient information necessary to conduct the required review.
- C. If the application is complete, the administrator shall complete review of the application and the governing body shall approve, conditionally approve, or deny the application within sixty (60) working days. The timeframe may be extended upon mutual agreement, in writing, by the applicant and the governing body. Review and approval, conditional approval, or denial of an application for the creation of buildings for lease or rent pursuant to this section must be based upon the regulations in effect at the time an application is determined to be complete.
- D. The governing body shall provide written notification to the landowner of the approval, conditional approval, or denial of the application within 60 working days after determining the application was complete.

Please note that all projects that disturb an acre or more are required to obtain a General Discharge Permit for Stormwater Associated with Construction Activities from the Department of Environmental Quality.

**ATTEST:** I hereby certify that the information given herein is true and correct to the best of my knowledge. There are no restrictions placed upon my property which would prohibit the issuance of this permit. If there are any restrictions, then this permit shall become null and void. I hereby grant permission to any Cascade County Official to enter my property to inspect for compliance with the County Zoning Regulations in relation to this application.

Applicant Signature: Kenneth D. DeLam <sup>Managing Member</sup> Aspen Air, LLC Date: 10/26/2019  
Kenneth D. DeLam <sup>Managing Member</sup> Aspen Air, LLC 10/26/2019  
 Signature of Owner / Printed Name Date

The application must be signed by the owner of the land proposed for lease or rent.

## Buildings for Lease or Rent Application Sufficiency Review Checklist

Applicant: Aspen Air LLC

Date Received: 10/29/2018

Property Address: 4601 River Drive N Great Falls, MT 59405

### Application Requirements

- ☒ A. A copy of the deed or other legal description of the real property.
- ☒ B. Evidence of the landowner's title and interest in the land for which the application is being made.
- ☒ C. A site plan showing:

- ☒ i. North arrow and scale bar

Please see the attached drawing

- ☒ ii. Property boundaries

Please see the attached drawing

- ☒ iii. Existing and proposed access to the subject property

The existing access will remain the only access to the new building as well. The 40 foot drives are the ways in and around the buildings inside the property.

- ☒ iv. Existing and proposed access to the subject property

Already have this answered as it is asked twice...

- ☒ iv. Pertinent geographic features of the subject property, including any significant topographical features and designated floodplain

There are no Pertinent geographic features to the property.

- ☒ vi. Location of existing and proposed water, wastewater, and solid waste facilities serving the subject property

The waste water and drainage for the property is marked on the drawing as waste water.

- ☒ vii. The location of existing and proposed buildings or structures on the subject property.

Please see the attached drawing

- ☒ D. A detailed narrative of existing and proposed buildings and their location on the subject property, including the uses proposed for each and the approximate floor area and ground coverage of each building.

The new building will be approximately 9,900 sq. ft and used as dry storage with 64 units

- ☒ E. A detailed narrative of the proposed water, wastewater, and solid waste disposal facilities intended to serve the buildings for lease or rent.



[Type here]

**There is no new water or solid waste facilities needed for the new building as it is a dry storage unit building with 64 units.**

- ☒ F. A detailed narrative of the emergency medical, fire, and law enforcement services proposed to serve the buildings for lease or rent.

**The same emergency medical, fire and law enforcement will be used as with existing storage unit buildings of the same size.**

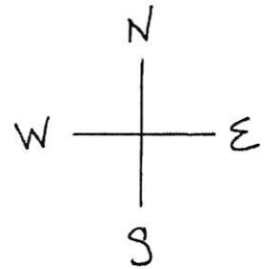
- ☒ G. A detailed narrative describing the existing and proposed access to and from the site, as well as the onsite circulation providing access to the existing and proposed buildings for lease or rent.

**The existing access will remain the only access to the new building as well. The 40 foot drives are the ways in and around the buildings inside the property.**

- ☒ H. A detailed narrative assessing the potential significant impacts on the surrounding physical environment or human population as a result of the proposed building for lease or rent, including a description of any proposed mitigation measures to avoid or minimize impacts anticipated.

**The impact on the surrounding physical environment or human population will be the same as the existing units of the same size already on the property.**

ASPEN AIR L.L.C  
4601 RIVER DR. N.  
GREATFALLS, MT.  
59405



$$3/16 = 30'$$

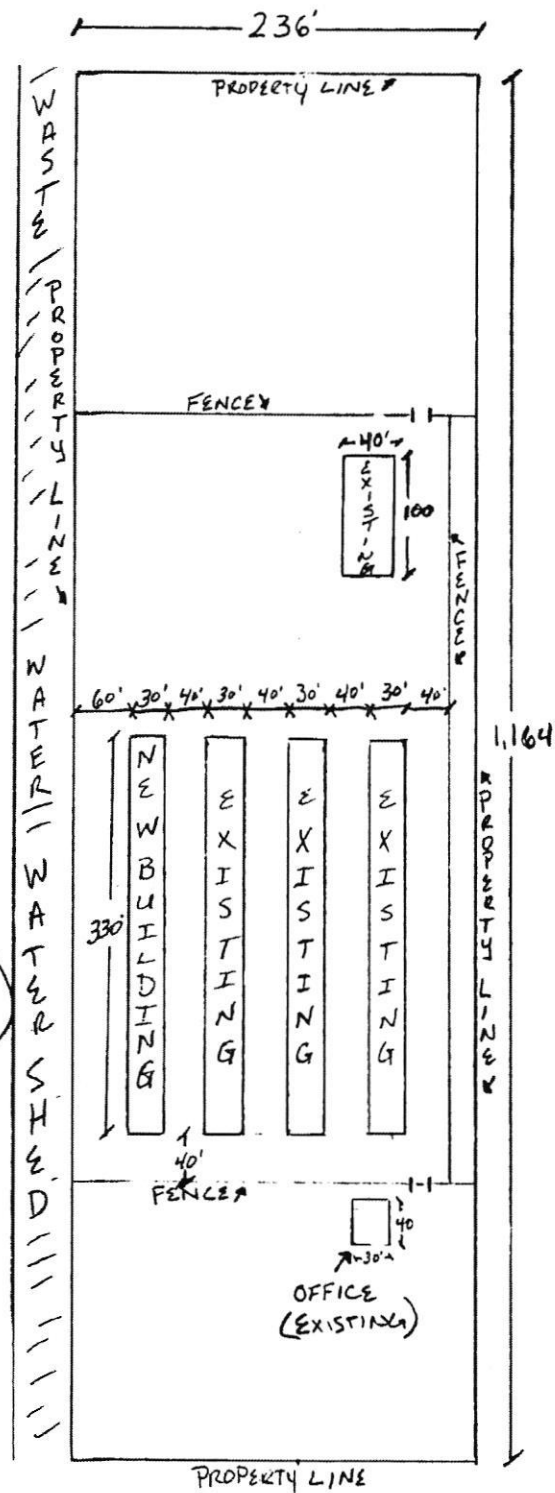
1-1 POWERED  
GATE

1-1 OPENING  
IN FENCE

NEW BUILDING  
IS 330' X 30'  
TOTALING 9,900 sq. ft.

DRY STORAGE UNITS  
WITH NO UTILITIES

(TALCOT  
CONSTRUCTION)



(TORGISONS  
CASE HI  
DEALER)

**PARCEL  
2615200**

**RIVER DR N**

**N STAR BLVD**

**MILWAUKEE TRL**



The geographical representation of this map and/or drawing is provided for informational purposes only and should be used for **Reference Only**. Any information represented here is **not** guaranteed to be accurate or current. No reliance on angles, distances, area sizes or other land survey data should be assumed without verification by the user. Neither Cascade County nor the Cascade County GIS Division accepts any responsibility for errors or omissions. This document may not be reproduced, edited, or otherwise altered in any way without advanced permission of the Cascade County GIS Division or Cascade County Commission.

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**Buildings for Lease or Rent Application Approval**  
under authority of Title 76, Part 8, Montana Code Annotated

On March 26, 2019, the Cascade County Commissioners met and approved the application submitted by Ken Weinheimer, for one (1) storage building housing a total of sixty-four (64) mini-storage units on Block 1 Lot 3 of Henke Tracts Minor Subdivision, Section 4, Township 20 North, Range 4 East, PMM, Cascade County, MT. The Commissioners approved the application with seven conditions:

- 1) The applicant must obtain any other required Federal, State, or County permits and comply with the regulations associated with any other permits; and
- 2) The principal use of a rented or leased space shall be restricted to storage and shall not include processing, refining, transfer or distribution of any commercial material or product; and
- 3) Storage of flammable or explosive liquids, solids, or gases shall not be permitted; and
- 4) Applicant obtain approach permit for this use from the Montana Department of Transportation; and
- 5) Landscaping requirements shall be in accordance with § 8.18 of the Cascade County Zoning Regulations; and
- 6) Applicant obtain Location/Conformance Permit for the proposed development; and
- 7) Applicant rewrite Certificate of Subdivision Approval (COSA) to obtain compliance with the Department of Environmental Quality.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

BOARD OF COUNTY COMMISSIONERS  
OF CASCADE COUNTY

\_\_\_\_\_  
Joe Briggs, Chair

\_\_\_\_\_  
James L. Larson, Commissioner

\_\_\_\_\_  
Jane Weber, Commissioner

Attest:

\_\_\_\_\_  
Rina Fontana Moore, Clerk and Recorder

March 12, 2019

AGENDA # 2

Agenda Action Report  
*Prepared for the*  
Cascade County Commission

ITEM	Resolution 19-17: A Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds
INITIATED & PRESENTED BY	Ian Payton, Deputy Director Public Works Department
ACTION REQUESTED	Approval for the fund distribution request.

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BACKGROUND

Sun Prairie Village including, but not limited to, Cleveland Drive, Eisenhower Avenue, Buchanan Street, 1<sup>st</sup> Street E, 1<sup>st</sup> Street W, Quincy Court, and Adams Boulevard preventative maintenance overlay, width and crown preservation treatments, and seal & cover. MDT funds requested total \$157,791.17. A 5% County match (\$7,889.56) is required and has been budgeted from Road Services Raw Materials (2110-218-C0200-400.450).

RECOMMENDATION

Approval of Resolution 19-17: Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds.

TWO MOTIONS PROVIDED FOR CONSIDERATION:

**MOTION TO APPROVE:** Mr. Chair, I move that the Commissioners **APPROVE** the adoption of Resolution #19-17, a Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds.

**MOTION TO DISAPPROVE:** Mr. Chair, I move that the Commissioners **DISAPPROVE** the adoption of Resolution #19-17, a Resolution Requesting Distribution of Bridge and Road Safety and Accountability Program Funds.

**A RESOLUTION REQUESTING DISTRIBUTION OF  
BRIDGE AND ROAD SAFETY AND ACCOUNTABILITY PROGRAM FUNDS**

**WHEREAS**, the Bridge and Road Safety and Accountability Account requires the Montana Department of Transportation to allocate accrued funds to cities, towns, counties, and consolidated city-county governments for construction, reconstruction, maintenance, and repair of rural roads, city or town streets and alleys, bridges, or roads and streets that the city, town, county, or consolidated city-county government has the responsibility to maintain; and,

**WHEREAS**, a city, town, county, or consolidated city-county government that requests funds under the Bridge and Road Safety and Accountability Account must match each \$20 requested with \$1 of local government matching funds; and,

**WHEREAS**, a city, town, county, or consolidated city-county government requesting distribution of allocated funds may make such a request to the Department of Transportation between March 1 and November 1 of the year the funds were allocated; and,

**WHEREAS**, the project(s) to be funded is:

**Sun Prairie Village including but not limited to Cleveland Drive, Eisenhower Avenue, Buchanan Street, 1<sup>st</sup> Street E, 1<sup>st</sup> Street W, Quincy Court and Adams Boulevard preventative maintenance overlay, width and crown preservation treatments, seal & cover**

and,

**WHEREAS**, the local match for the allocated funds has been budgeted from

**Road Services Raw Materials (2110-218-C0200-400.450)**

**THEREFORE, NOW BE IT RESOLVED THAT:**

1. Cascade County requests distribution of its share of the allocated Bridge and Road Safety and Accountability funds to be used for the projects identified herein.
2. That the Commission hereby empowers and authorizes the Public Works Director to execute such further documents as may be necessary to facilitate the distribution of said funds.

**Adopted this 12th day of March, 2019.**

Board of County Commissioners  
Cascade County, Montana

ATTEST:

\_\_\_\_\_  
Joe Briggs, Chairman

\_\_\_\_\_  
Rina Fontana Moore, Clerk & Recorder

\_\_\_\_\_  
James L. Larson, Commissioner

\* APPROVED AS TO FORM:  
Josh Racki, County Attorney

\_\_\_\_\_  
Jane Weber, Commissioner

\_\_\_\_\_  
DEPUTY COUNTY ATTORNEY

\* THE COUNTY ATTORNEY HAS PROVIDED ADVICE AND APPROVAL OF THE FOREGOING DOCUMENT LANGUAGE ON BEHALF OF THE BOARD OF CASCADE COUNTY COMMISSIONERS, AND NOT ON BEHALF OF OTHER PARTIES OR ENTITIES. REVIEW AND APPROVAL OF THIS DOCUMENT BY THE COUNTY ATTORNEY WAS CONDUCTED SOLELY FROM A LEGAL PERSPECTIVE AND FOR THE EXCLUSIVE BENEFIT OF CASCADE COUNTY. OTHER PARTIES SHOULD NOT RELY ON THIS APPROVAL AND SHOULD SEEK REVIEW AND APPROVAL BY THEIR OWN RESPECTIVE COUNSEL.